



Sonopant Dandekar Shikshan Mandali's
**SONOPANT DANDEKAR ARTS, V. S. APTE COMMERCE
AND M. H. MEHTA SCIENCE COLLEGE**

Tal. Palghar, Dist. Palghar, Pin - 401 404.

Code.: (02525) 252163, Prin : 252317 • Resi.: 252316

website : www.sdsmcollege.com • Email: sdsmcollege@yahoo.com
(NAAC Reaccredited 'B' Grade)

Soft Skill Workshop Report: 2019-20

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Formation of committee

Chairman :	Principal : Dr.Kiran Save
IQAC Coordinator :	Prof. Mahesh Deshmukh
Co-ordinator :	Dr. Suhas Janwadkar
Co-Coordinator :	Asst. Professor Kaushik Mestry
Members:	Dr.Dilip Yadav
	Dr,Vaibhava More
	Asst.Professor Jaiba Shaikh



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1. Proposal

Date : 25/07/2019

To
The Principal
Sonopant Dandekar College,
Palghar.

Subject : Request to conduct workshop on Soft Skill Management

Respected Sir,

It is to inform you that we have plan to organize a workshop on

Soft Skill Management for M.Sc . II student's. This workshop will improve their skills for interview and overall personality development.

Kindly grant us the permission for same.

Resource Person : Dr. Ashish Uzgare from Wilson college, Mumbai.

Date of Workshop: 31/08/2019

Permitted
Kulane

Janwadkar
Dr. Suhas Janwadkar
Coordinator

2. Notice for student



SONOPANT DANDEKAR SHIKSHAN MANDALI'S
SONOPANT DANDEKAR ARTS, V.S. APTE COMMERCE,
M.H. MEHTA SCIENCE COLLEGE, PALGHAR,
DIST- PALGHAR.

Date: 25/07/2019


NOTICE

All the M.Sc. Part II Chemistry students (Analytical and Organic) are hereby informed that Workshop on "**Soft Skill Management**" have been arranged on Saturday, 31 August 2019 at 10:00am .

Attendance for programme is compulsory.

Dr.Suhas Janwadkar
Coordinator

3. Invitation letter to Expert


Sonopant Dandekar Shikshan Mandali's
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Code.: (02525) 252163, Prin : 252317 • Resi. : 252316
website : www.sdsmcollege.com • Email: sdsmcollege@yahoo.com

Ref. No. : _____ Date: 25/07/2019

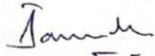
To,
Dr. Ashish Uzgare,
Wilson College,
Mumbai -400 007


Subject: Invitation letter

Respected sir,


We are glad to inform you that Department of Chemistry, Sonopant Dandekar College, Palghar have arranged the workshop on **Soft Skill Management**. We request you to make yourself available for the same workshop on **31st August 2019** for delivering lecture. We will be very happy if you send us your travelling plan in advance. With regards.

Yours Faithfully,


Dr. Suhas P. Janwadkar
(Coordinator)


I accept the invitation

4. Appreciation letter to Expert


Sonopant Dandekar Shikshan Mandali's
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31/08/2019

Ref. No. : _____ Date : _____

To,
Dr. Ashish Uzgare,
Wilson College,
Mumbai -400 007

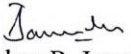
Subject: Thanks letter

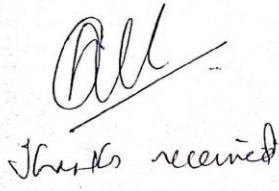
Respected sir,

You have conducted a valuable workshop on **Soft Skill Management** for M.Sc. part II students dated 31st August 2019. The Department of Chemistry of Sonopant Dandekar College, Palghar is very much thankful for valuable guidance and Co-operation.

Thanking you

Yours Faithfully,


Dr. Suhas P. Janwadkar
Coordinator



5. Attendance Report

**Sonopant Dandekar Arts College, V. S. Apte Commerce College
& M. H. Mehta Science College - Palghar**

ATTENDANCE OF CANDIDATES WHO ARE PRESENT FOR THE EXAMINATION

Instructions :

Junior Supervisor should personally obtain the signature of the Candidate, while checking the Hall Tickets/Fee Receipts.

Supervisor's Name : Soft-Skill Workshop Block No.: _____ Room No.: _____

Examination _____ Class : _____

Subject : _____ Paper No.: _____ Section _____

Examination Seat No.s from _____ to _____ (Total _____)

Date : 31/08/2019

Session I / II

Serial No	Examination Seat No.	Me- dium	Signature of the Candidates	Serial No	Examination Seat No.	Me- dium	Signature of the Candidates
1	401		<u>Gadgil</u>	26	427		<u>Fur</u>
2	402		<u>Harshi</u>	27	428		<u>Kulkarni</u>
3	403		<u>Harshi</u>	28	429		<u>Arora</u>
4	404		<u>P. Patil</u>	29	430		<u>Arora</u>
5	405		<u>Patil</u>	30	431		<u>Patil</u>
6	406		<u>Patil</u>	31	432		<u>Arora</u>
7	407		<u>Fur</u>	32	433		<u>P.S. Saha</u>
8	408		<u>P.S. Saha</u>	33	434		<u>Fur</u>
9	409		<u>P. Patil</u>	34	435		<u>Arora</u>
10	410		<u>Arora</u>	35	436		<u>Arora</u>
11	411		<u>Fur</u>	36	437		<u>Saha</u>
12	412		<u>Arora</u>	37	438		<u>Fur</u>
13	413		<u>Arora</u>	38	439		<u>Arora</u>
14	414		<u>Kulkarni</u>	39	440		<u>Arora</u>
15	415		<u>Arora</u>	40	441		<u>Arora</u>
16	416		<u>Arora</u>	41	601		<u>Saha</u>
17	417		<u>Fur</u>	42	602		<u>Fur</u>
18	418		<u>P. Saha</u>	43	603		<u>P. Saha</u>
19	419		<u>Arora</u>	44	604		<u>S. L. Saha</u>
20	420		<u>Arora</u>	45	605		<u>Kulkarni</u>
21	421		<u>Arora</u>	46	606		<u>Arora</u>
22	422		<u>Patil</u>	47	607		<u>Kulkarni</u>
23	423		<u>Kulkarni</u>	48	608		<u>Kulkarni</u>
24	425		<u>Kulkarni</u>	49	609		<u>Arora</u>
25	426		<u>Arora</u>	50	610		<u>P. Saha</u>

**Sonopant Dandekar Arts College, V. S. Apte Commerce College
& M. H. Mehta Science College - Palghar**

ATTENDANCE OF CANDIDATES WHO ARE PRESENT FOR THE EXAMINATION

Instructions :

Junior Supervisor should personally obtain the signature of the Candidate, while checking the Hall Tickets/Fee Receipts.

Supervisor's Name : Soft Skill Workshop Block No.: _____ Room No.: _____

Examination _____ Class : _____

Subject : _____ Paper No.: _____ Section _____

Examination Seat No.s from _____ to _____ (Total _____)

Date : 31/08/2019

Session I / II

Serial No	Examination Seat No.	Me- dium	Signature of the Candidates	Serial No	Examination Seat No.	Me- dium	Signature of the Candidates
1	611		<u>Ravin</u>	26	637		<u>Santosh</u>
2	612		<u>Ravi</u>	27	638		<u>Ravindra</u>
3	613		<u>Rubens</u>	28	639		<u>Rocky</u>
4	614		<u>Kishu</u>	29	2605		<u>Tajinder</u>
5	615		<u>Tush</u>	30	2620		<u>Sandeep</u>
6	616		<u>Ashwin</u>	31			
7	617		<u>Ashwin</u>	32			
8	618		<u>Bruno</u>	33			
9	619		<u>Nikhil</u>	34			
10	620		<u>Sanku</u>	35			
11	621		<u>Ashwin</u>	36			
12	622		<u>S.K. Patil</u>	37			
13	623		<u>P.K. Patil</u>	38			
14	624		<u>Prashant</u>	39			
15	625		<u>Sriniv</u>	40			
16	626		<u>Bruno</u>	41			
17	627		<u>Ashwin</u>	42			
18	628		<u>Rajkumar</u>	43			
19	629		<u>Ashwin</u>	44			
20	631		<u>Nandini</u>	45			
21	632		<u>Prashant</u>	46			
22	633		<u>Vishal</u>	47			
23	634		<u>Tipsu</u>	48			
24	635		<u>Ashwin</u>	49			
25	636		<u>Vinay</u>	50			

6. Photograph



7. Report of the Programme

Name of the Event: Soft Skill Management program.

Date: 31/08/2020

Time: 10:00 am

No. of Students Participated: 80

Department of Chemistry, Sonopant Dandekar Arts College, V.S. Apte Commerce College and M.H. Mehta Science College, Palghar had conducted a workshop on Soft Skill for M.Sc II students on 31/08/2019 to improve the interview technique, to understand the importance of soft skill in day to day life, interview etiquettes.

8. Feedback form

Feed back form of soft skill workshop.

Date : 31/12/2019

Class: Msc

Roll No : 402

1. Did the workshop help in understanding the meaning and importance of soft skill?
Yes / No

2. Was the resource person well prepared and gave real life situation and examples?
Yes / No

3. Do you feel confident and enriched after the workshop?
Yes / No

4. Have you understood the term interview Etiquettes?
Yes / No

5. Has the workshop improved your knowledge about the interviews and will be helpful for you in appearing for one?
Yes / No

Rate the workshop and the resource person on the point of 1 to 5

1	2	3	4	5

Any other suggestions
